



**GALWAY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
MINUTES**

**Thursday, December 16, 2021  
Executive Session 5:30 PM  
Regular Session 6:30 PM**

**MEETING CALLED TO ORDER**

The Meeting was called to order by Board President, Linda Jackowski, at 6:30 PM in the Auditorium.

**EXECUTIVE SESSION**

Motion Dennis Schaperjahn, Second Karen English

To enter Executive Session at 5:30 PM for Specific Personnel Matters.

All voted Aye to approve the Motion. Motion Passed 5-Yes 0-No

**REGULAR SESSION**

Motion Karen English, Second Stacey Caruso-Sharpe

To return to regular session at 6:30 PM in the Auditorium

All voted aye to approve the Motion. Motion approved 5-Yes 0-No

**PLEDGE OF ALLEGIANCE** – was recited.

**ADDITIONS/REVISIONS TO THE AGENDA** – were noted

**PUBLIC COMMENT ON AGENDA ITEMS** – none

**BOARD MEMBERS PRESENT** – Dennis Schaperjahn, Linda Jackowski, Stacey Caruso-Sharpe, Karen English and Joan Slagle.

**BOARD MEMBERS ABSENT** – Jay Anderson and Michelle Bombard

**OTHERS PRESENT** - Brita Donovan, Superintendent of Schools; Michael Miller, Jr./Sr. High School Principal, Courtney Sayward, Business Administrator, Michelle McDougall, Elementary School Principal, Elise Britt-Gaeta, Athletic Director/Assistant Principal, Employees and Community Members.

**PRESENTATIONS(1)**

- Katelyn Hurley received tenure in the area of Elementary education.
- Dr. Donovan presented the girls Varsity Volleyball team with the Eagle Gold Coin for their outstanding performance at the State finals.
- Jadon Flinton was also presented with the Eagle Gold Coin for his essay "A Farmer's Quarantine," which was selected for publication in a *Coming of Age in 2020*, a book of essays on teenagers' experiences in 2020.

**A SHORT RECEPTION WAS HELD.**

**PRESENTATIONS(2)**

- A financial report was presented to the Board by Courtney Sayward, Business Administrator which included the fund balance and appropriations forecast along with budget development factors.

**SUPERINTENDENT'S REPORT**

- Dr. Donovan addressed some of the questions and concerns asked during public comment at the Board meeting on November 21, 2021. She also gave updates on covid testing, mask mandates and the CTE process for high school students.

**PERSONNEL**

**1. Motion Karen English, Second Dennis Schaperjahn**

Approve a recommendation to award tenure to Katelyn Hurley effective February 1, 2022 in the tenure area of Elementary.

All voted aye to approve the motion. Motion passed. 5 -Yes 0 - No

**APPROVAL OF CONSENT AGENDA**

Motion Dennis Schaperjahn, Second Stacey Caruso-Sharpe to accept the following Consent Agenda:

CONSENT AGENDA			
<b>FINANCIAL REPORTS/BOARD MEETING MINUTES</b>			
November 18, 2021	Board Meeting Minutes		
September 2021	District Treasurer’s Report		
October 2021	District Treasurer’s Report		
November 2021	Student Activities Report		
<b>CSE/CPSE RECOMMENDATIONS</b>			
Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 7384; 7411; 6830; 6921; 7439; 7105; 5279; 6974; 6877; 6835; 7326; 6822 and 7299			
<b>RESIGNATIONS/OTHER</b>			
Accept the Resignation of Derek Swartz from his Teacher Aide position effective December 24, 2021.			
Accept the Resignation of Nyrelle Horton from her Teacher Aide position effective November 27, 2021.			
<b>APPOINTMENTS</b>			
NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Mary Roberts	Elementary Chaperone	\$26/per hour	12/1/2021
Erin Bowers	Elementary Chaperone	\$26/per hour	12/1/2021
Jessica Carter	Elementary Chaperone	\$26/per hour	12/1/2021
Alicia Dunbar	Elementary Chaperone	\$26/per hour	12/1/2021
Dorothy Chynoweth	Elementary Chaperone	\$26/per hour	12/1/2021
Regina Culbert	Elementary Chaperone	\$26/per hour	12/1/2021

Taylor Getwright	Elementary Chaperone	\$26/per hour	12/1/2021
Judith Koskinen	Elementary Chaperone	\$26/per hour	12/1/2021
Kevin Dunbar	Elementary Chaperone	\$26/per hour	12/1/2021
Vanessa Couse	Elementary Chaperone	\$26/per hour	12/1/2021
Karin Bombard	Elementary Chaperone	\$26/per hour	12/1/2021
Alexis VanValkenburg	Elementary Chaperone	\$26/per hour	12/1/2021
Brandy Kenyon	Elementary Chaperone	\$26/per hour	12/1/2021
Nikki Funk	Elementary Chaperone	\$26/per hour	12/1/2021
Tina Grolley	Elementary Chaperone	\$26/per hour	12/1/2021
Johnna Mitola	Elementary Chaperone	\$26/per hour	12/1/2021
Dawn Landwehr	Elementary Chaperone	\$26/per hour	12/1/2021
Amy Derwin	Elementary Chaperone	\$26/per hour	12/1/2021
Christine Adams	Mentor – 1 <sup>st</sup> year (30 hours max)	\$30/per hour	12/20/2021
Laura Moore	Mentor – 1 <sup>st</sup> year (30 hours max)	\$30/per hour	12/20/2021
Michael Glenn	Varsity Boys Basketball Coach – Step B7	\$4,753/yr.	12/1/2021
Kristopher Toscano	JV Boys Basketball Coach – Step A4	\$2,824/yr.	12/1/2021
Mark Kalinkewicz	Modified Boys Basketball Coach – Step D	\$4,660/yr.	12/1/2021
Brandon Raymond	Modified Boys Basketball Coach – Step A1	\$1,864/yr.	12/1/2021
Phil Meashaw	Varsity Girls Basketball Coach – Step D	\$6,654/yr.	12/1/2021
Jaclyn Welch	JV Girls Basketball Coach – Step A1	\$1,864/yr.	12/1/2021
Daniel Anderson	Modified Girls Basketball Coach – Step A1	\$1,864/yr.	12/1/2021
Christin Sickels	Varsity Cheerleading Coach – Step A4	\$3,802/yr.	12/1/2021
Patrick Blum	JV Girls Basketball Assistant Coach	\$0	12/1/2021
Barbara Sleight	Substitute Internal Claims Auditor	\$26.27/hour	12/1/2021
Kyla Rockwood	Teacher Aide	Min. Wage	12/6/2021
Becky Carden	Teacher Aide	Min. Wage	12/6/2021
Cody Alvord	Musical Director (Spring Play Production)	\$1,589/yr.	12/1/2021
The probationary term of Rachel Francisco, Teacher Aide, has ended and the position is now permanent effective November 3, 2021.			

The probationary term of Glen Decker, Bus Driver, has ended and the position is now permanent effective November 15, 2021.

The probationary term of Kathleen Egan, Teacher Aide, has ended and the position is now permanent effective November 17, 2021.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

### **NEW BUSINESS**

**1. Motion Dennis Schaperjahn, Second Stacey Caruso-Sharpe**

To Approve the Resolution to accept the 2021/2022 Tax Collector's Report.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**2. 1<sup>st</sup> Reading of the following Board of Education Polices and Regulations:**

1230 Public Participation at Board Meetings

1400 Public Complaints

2342 Agenda Preparation and Dissemination

2350 Board Meeting Procedures

**3. Motion Karen English, Second Stacey Caruso-Sharpe**

**Be it resolved**, that the Board of Education directs the Superintendent of Schools to make necessary salary adjustments in compliance with minimum wage requirements under Article 19 of New York State Labor Law, for any staff making less than the minimum wage. Effective December 31, 2021 minimum wage will increase from \$12.50 per hour to \$13.20 per hour.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**4. Motion Stacey Caruso-Sharpe, Second Karen English**

Approve an FFA Leadership Conference trip to Syracuse, New York on January 29 and January 30, 2022.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**5. Motion Dennis Schaperjahn, Second Karen English**

To Approve a Resolution for a 2021-22 Budget Transfer to fund new Health and Safety Risk Managements Group – Needham.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**6. Motion Stacey Caruso-Sharpe, Second Joan Slagle**

To Approve the Resolution for a 2021-22 Budget Transfer for the Summer School Staffing Increase.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**7. Motion Dennis Schaperjahn, Second Karen English**

To Approve the Resolution for the Emergency Repair of the Air Conditioning Unit in the Server Room and Declare SEQRA Designation.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**8. Motion Stacey Caruso-Sharpe, Second Karen English**

To Approve the Resolution for the Emergency Repair of Water Damage in the JR/SR High School Office, girls' restroom, faculty lounge, faculty bathrooms, classrooms and the District Office and Declare SEQRA Designation.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**9. Motion Dennis Schaperjahn, Second Stacey Caruso-Sharpe**

To Approve the Resolution for the Emergency Repair of the Air Conditioning Unit in the Server Room.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**10. Motion Stacey Caruso-Sharpe, Second Karen English**

To Approve the Resolution for the Emergency Repair of Water Damage.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**BOARD MEMBER COMMENTS**

- The Board thanked everyone for attending the meeting and wished them all happy holidays.
- Congratulations to the Varsity Girls Volleyball team and their coaches.
- Congratulations to Katelyn Hurley on her tenure.
- Joan Slagle thanked the Board for their donation to the Ronald McDonald House on behalf of her sister.

**PUBLIC COMMENT**

**ADJOURNMENT**

Meeting was adjourned at 7:54 PM

Respectfully submitted,  
*Linda M. Dumblewski*

# Galway Central School District

## Board of Education

### **RESOLUTION APPROVING EMERGENCY REPAIR OF AIR CONDITIONING UNIT AND DECLARE SEQRA DESIGNATION**

WHEREAS, the Board of Education of the Galway Central School District has proposed to undertake, on an emergency basis, a project consisting of the replacement of the air conditioning unit for the District's computer server room ("the Project"); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder with respect to the proposed action, in its capacity as Lead Agency; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

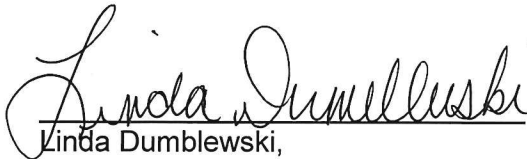
1. The proposed action involves the replacement of the air conditioning unit for the District's computer server room.
2. The damaged condition of the air conditioning unit exposes the District's property to damage and interferes with the School District's operations, and immediate replacement of the air conditioning unit is required to preserve the property of the School District.
3. The replacement is immediately necessary for the protection and preservation of life, health, and/or property, is directly related to the emergency presented, and is to be performed to cause the least change or disturbance practicable under the circumstances.
4. The Project represents an emergency action within the meaning of 6 NYCRR 617.5(c)(33); and/or maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2).
5. The proposed action will in no case have a significant adverse impact on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
6. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

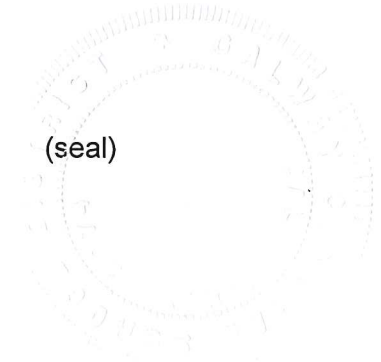
NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

The vote on the foregoing Resolution was as follows:

Name:	Yes/No
Dennis Schaperjahn	Yes
Karen English	Yes
Stacey Caruso-Sharpe	Yes
Joan Slagle	Yes
Linda Jackowski	Yes
_____	—
_____	—

The above resolution adopted this 16<sup>th</sup> day of December, 2021 upon the motion of Dennis Schaperjahn and seconded by Karen English.

  
\_\_\_\_\_  
Linda Dumblewski,  
District Clerk



(seal)



# Galway Central School District

## Board of Education

### **RESOLUTION APPROVING EMERGENCY REPAIR OF AIR CONDITIONING UNIT (Server Room)**

WHEREAS, on or about May 2021, an inspection of the air conditioning unit for the district server unit found that the unit was not functioning properly and needed to be replaced: and

WHEREAS, based on the recommendation of the District's architect and the Business Administrator, it is essential to undertake certain immediate action to replace the air conditioning unit in order to preserve and protect the district's property and the technological infrastructure of the district as the room needs to have appropriate environmental controls to operate;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Galway Central School District declares the Emergency Repair Work to be emergency project that is essential for the operation of the district for students and staff and for the protection and preservation of the District's property; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Emergency Repair Work as an non-recurring, ordinary contingent expense at an estimated cost not to exceed \$70,000, to be financed by appropriations from the District's General Fund's unassigned fund balance up to such amount; and

BE IT FURTHER RESOLVED that due to the emergency situation, a contract for Emergency Repair Work is required to be awarded immediately and the School District is authorized to forego using competitive bidding for the Emergency Repair Work; and

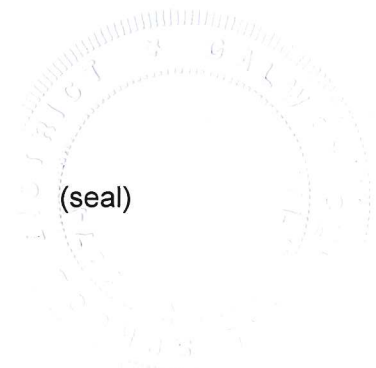
BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools, or her designee, to execute the necessary steps to effectuate the Emergency Repair Work pursuant to New York State Education Department requirements, including the execution of contracts for public work and/or the purchase of supplies, material or equipment in connection therewith, in accordance with the District's purchasing policy and regulations except as otherwise provided for herein; and

BE IT FURTHER RESOLVED that these resolutions shall take effect immediately.

Yes 5 No 0 Abstain 0 Result MOTION PASSED

The above resolution adopted this 16<sup>th</sup> day of December, 2021 upon the motion of Dennis Schaperjahn and seconded by Stacey Caruso-Sharpe.

  
Linda Dumblewski,  
District Clerk



# Galway Central School District

## Board of Education

### **RESOLUTION APPROVING EMERGENCY REPAIR OF WATER DAMAGE AND DECLARE SEQRA DESIGNATION**

WHEREAS, the Board of Education of the Galway Central School District has proposed to undertake, on an emergency basis, a project consisting of emergency repairs and remediation of water damage that occurred in the District's JR/SR High School office, girls' restroom, faculty lounge, faculty bathrooms, classrooms, and the District office ("the Project"); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder with respect to the proposed action, in its capacity as Lead Agency; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed action involves emergency repairs and remediation of water damage that occurred in the District's JR/SR High School office, girls' restroom, faculty lounge, faculty bathrooms, classrooms, and the District office.

2. The damaged condition of the property and interferes with the District's operations, and immediate repair and remediation of the property, including any asbestos abatement that needs to be performed in connection with the remediation and repair of the property, is required to preserve the property of the District and to assure the health and safety of students, staff and the community in the building.

3. The Project represents an emergency action within the meaning of 6 NYCRR 617.5(c)(33); and/or maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2).

4. The proposed action will in no case have a significant adverse impact on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.


5. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

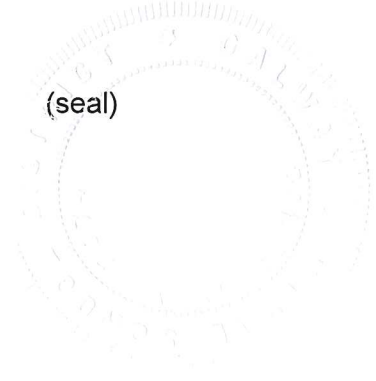
NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

The vote on the foregoing Resolution was as follows:

Name:	Yes/No
Dennis Schaperjahn	Yes
Karen English	Yes
Stacey Caruso-Sharpe	Yes
Joan Slagle	Yes
Linda Jackowski	Yes
_____	—
_____	—

The above resolution adopted this 16<sup>th</sup> day of December, 2021 upon the motion of Stacey Caruso-Sharpe and seconded by Karen English.

  
\_\_\_\_\_  
Linda Dumblewski,  
District Clerk



(seal)

# Galway Central School District

## Board of Education

### **RESOLUTION APPROVING EMERGENCY REPAIR OF WATER DAMAGE**

WHEREAS, on or about June 6, 2021, water damage occurred in the JR/SR High School office, Girls Restroom, Faculty lounge, Faculty bathrooms, several classrooms, and the district office as a result of a water pipe break. Quick Response and Marks Adjustment assessed the damage, which proved to be extensive and could contain asbestos material; and

WHEREAS, based on the recommendation of the District's architect and the Business Administrator, it is essential to undertake certain immediate action to address and remedy the damage to the school building in order to preserve the health, safety and welfare of the students and staff in the building and to preserve the building and functionality of this educational space, including the repair, replacement and/or reconstruction of said offices, restrooms, classrooms and surrounding areas ("Emergency Repair Work");

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Galway Central School District declares the Emergency Repair Work to be emergency project that is essential for the protection of the health and safety of students and staff and for the protection and preservation of the District's property; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Emergency Repair Work as an non-recurring, ordinary contingent expense at an estimated cost not to exceed \$600,000 to be financed initially by insurance proceeds and offset by appropriations from the District's General Fund's unassigned fund balance up to such amount; and

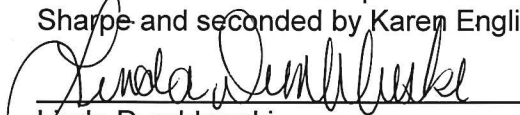
BE IT FURTHER RESOLVED that due to the emergency situation, a contract for Emergency Repair Work is required to be awarded immediately and the School District is authorized to forego using competitive bidding for the Emergency Repair Work; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools, or her designee, to execute the necessary steps to effectuate the Emergency Repair Work pursuant to New York State Education Department requirements, including the execution of contracts for public work and/or the purchase of supplies, material or equipment in connection therewith, in accordance with the District's purchasing policy and regulations except as otherwise provided for herein; and

BE IT FURTHER RESOLVED that these resolutions shall take effect immediately.

Yes 5 No 0 Abstain 0 Result MOTION PASSED

The above resolution adopted this 16<sup>th</sup> day of December, 2021 upon the motion of Stacey Caruso-Sharpe and seconded by Karen English.

  
Linda Dumblewski,  
District Clerk

(seal)



**BOARD OF EDUCATION**

**GALWAY CENTRAL SCHOOL DISTRICT**

**RESOLUTION FOR 2021-22 BUDGET TRANSFER:**

**Summer School Staffing Increase**

**WHEREAS**, there is a need to transfer appropriations within the adopted 2021-22 General Fund operating budget for the Galway Central School District in order to provide funds for increased summer school staffing.

**WHEREAS**, said transfer can be accomplished without an impact to the original amount of the adopted 2021-22 Budget.

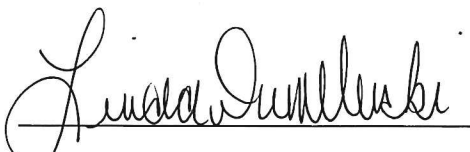
**BE IT HEREBY RESOLVED**, that the Board of Education of Galway Central School District authorizes and directs adjustments to the general appropriations of the Galway Central School District for the fiscal year of 2021-22 to provide for the proper expenditure of the appropriations as follows:

<b>From Budget Code</b>	<b>To Budget Code</b>	<b>Amount</b>	<b>Purpose</b>
A9030.800-00-0000	A2330.130-05-0000	\$16,412	Increase in summer school staffing

Yes 5 No 0 Abstain 0

MOTION PASSED

The above resolution adopted this 16th day of December, 2021 upon the motion of Stacey Caruso-Sharpe and seconded by Joan Slagle.



Linda Dumblewski, District Clerk

(seal)



**BOARD OF EDUCATION**

**GALWAY CENTRAL SCHOOL DISTRICT**

**RESOLUTION FOR 2021-22 BUDGET TRANSFER:**

**Risk Management Service**

**WHEREAS**, there is a need to transfer appropriations within the adopted 2021-22 General Fund operating budget for the Galway Central School District in order to provide funds for contracting The Needham Group as our Health and Safety Risk Management group.

**WHEREAS**, said transfer can be accomplished without an impact to the original amount of the adopted 2021-22 Budget.

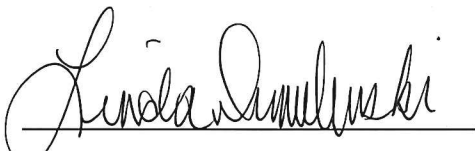
**BE IT HEREBY RESOLVED**, that the Board of Education of Galway Central School District authorizes and directs adjustments to the general appropriations of the Galway Central School District for the fiscal year of 2021-22 to provide for the proper expenditure of the appropriations as follows:

<b>From Budget Code</b>	<b>To Budget Code</b>	<b>Amount</b>	<b>Purpose</b>
A2110.490-05-0000	A2060.490-03-0000	\$50,781	To fund new Health and Safety Risk Management Group - Needham

Yes 5 No 0 Abstain 0

MOTION PASSED

The above resolution adopted the 16th day of December, 2021 upon the motion of Dennis Schaperjahn and seconded by Karen English.



Linda Dumblewski, District Clerk

(seal)



# Galway Central School District

## Board of Education

### RESOLUTION APPROVING 2021/2022 TAX COLLECTOR'S REPORT

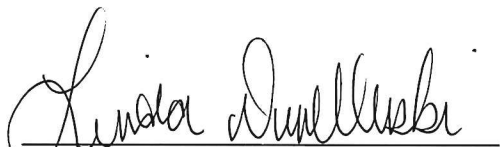
WHEREAS, the District Tax Collector is charged with reporting the status of the collection of the yearly tax levy, and

WHEREAS, the Board of Education has reviewed the subject report and recommends its approval,

NOW, THEREFORE BE IT HEREBY RESOLVED, that the 2021/2022 Tax Collector's Report is hereby approved.

Yes	No	Abstain	Result
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The above resolution adopted this 16th day of December, 2021 upon the motion of Dennis Schaperjahn and seconded by Stacey Caruso-Sharpe.



Linda Dumblewski,  
District Clerk

(seal)

